

RECORD OF PROCEEDINGS

Minutes of

Cardington Township

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

September 29,

20 25

Cardington Township held a special meeting on September 29, 2025 at 7:30 PM in the township hall. The meeting was opened with pledge to flag and prayer by Heacock.

Trustees: Heacock, Patterson, Green
Fiscal Officer: Hardwick

MISC:

* Elected officials discussed Township cybersecurity with guidance from Auditor of State Bulletin 2025-007, Ohio Township Association's sample policy, and County Prosecutor Wick's resolution.

Heacock moved, Patterson seconded, to adopt a cybersecurity program and establish protocols for ransomware incidents pursuant to Ohio Revised Code section 9.64 (House Bill 96). Resolution attached. Roll Call: Heacock yes, Patterson yes, Green yes.

RES.
2025-8

* Trustees reviewed the Ohio Power Siting Board "Standard Application Process Flowchart." Crossroads Solar filed their application with the Ohio Power Siting Board. The Township has the right to be an intervener, but the Morrow County Prosecutor must file a notice of intervention on behalf of the Township. An intervener has the right to be a party of record, served all documents, and participate in hearings. An intervener cannot be on the ad hoc board but can appoint someone to the ad hoc board.

Heacock moved, Green seconded, to file a notice of intervention to the Ohio Power Siting Board pursuant to Ohio Administrative Code 4906-2-12. Resolution attached. Roll Call: Heacock yes, Patterson yes, Green yes. Hardwick will submit the signed resolution to Andy Wick.

RES.
2025-9

Green moved, Patterson seconded, to adjourn. Time 8:15 PM.

Darla Hardwick

Darla Hardwick, Fiscal Officer

Doug Heacock *Michael Patterson* *Daniel Green*

Doug Heacock, Chairman Michael Patterson Daniel Green

RESOLUTION NO. 2025-8

A RESOLUTION TO ADOPT A CYBERSECURITY PROGRAM AND ESTABLISH PROTOCOLS FOR RANSOMWARE INCIDENTS PURSUANT TO OHIO REVISED CODE § 9.64 (HOUSE BILL 96)

Whereas, the Ohio General Assembly enacted House Bill 96, effective September 30, 2025, which created Ohio Revised Code § 9.64 and requires all political subdivisions—including townships—to establish and maintain a cybersecurity program;

Whereas, R.C. § 9.64 mandates that cybersecurity programs protect the **availability, confidentiality, and integrity** of a township's information technology systems and data through risk identification, training, threat detection, incident response, and recovery procedures;

Whereas, R.C. § 9.64 further requires townships to:

- Prohibit ransom payments unless expressly authorized by resolution of the Board of Township Trustees;
- Notify the **Executive Director of the Ohio Department of Public Safety's Division of Homeland Security** within **seven (7) days** of a cybersecurity or ransomware incident;
- Notify the **Auditor of State** within **thirty (30) days** of such incident;
- Treat cybersecurity plans, records, and incident documentation as **security records** exempt from disclosure under Ohio's Public Records Law;

Whereas, the Township desires to adopt policies and procedures to ensure compliance with Ohio law and to safeguard township operations and residents' data;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Cardington Township, Morrow County, Ohio, that:

Section 1. Adoption of Cybersecurity Program.

The Township hereby adopts a **Cybersecurity Program** consistent with the requirements of R.C. § 9.64 and generally accepted frameworks such as the NIST Cybersecurity Framework or CIS Controls. The program shall include:

- Identification of critical township functions and associated cybersecurity risks;
- Assessment of the potential impact of cybersecurity breaches;
- Threat detection and monitoring systems;
- Incident response protocols for communication, containment, and recovery;

- Procedures to secure and restore affected IT infrastructure following incidents;
- Annual and role-based cybersecurity training for all township employees and officials, with training resources provided by state programs such as CyberOhio and the Ohio Cyber Range Institute.

Section 2. Ransomware Prohibition.

The Township shall not pay or comply with any ransomware demand unless the **TOWNSHIP Board of Township Trustees** adopts a specific resolution authorizing such action and explicitly stating why it is in the best interest of the Township.

Section 3. Incident Notification.

Upon discovery of a cybersecurity or ransomware incident:

- The Township shall notify the **Executive Director of the Division of Homeland Security, Ohio Department of Public Safety, within seven (7) days**; and
- The Township shall notify the **Ohio Auditor of State within thirty (30) days**.

Section 4. Confidentiality of Records.

Cybersecurity programs, incident reports, and procurement documents related to cybersecurity software, hardware, or services shall be treated as **security records** exempt from disclosure under Ohio's Public Records Act pursuant to R.C. § 9.64.

Section 5. Administration.

The **Township Fiscal Officer** is directed to maintain cybersecurity-related records in compliance with this Resolution, and the **Board of Township Trustees** shall oversee implementation of the Cybersecurity Program, with authority to contract for technical assistance as needed.

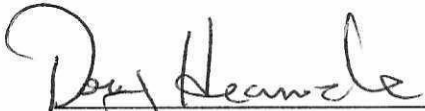
Section 6. Effective Date.

This Resolution shall take effect and be in force immediately upon its adoption.

SIGNATURES

Adopted at a regular meeting of the Board of Township Trustees of [Township Name], [County Name], Ohio, this 29th day of September, 2025.


BOARD OF TOWNSHIP TRUSTEES


Trustee


Trustee


Trustee

ATTEST:


Fiscal Officer

BEFORE THE BOARD OF CARDINGTON TOWNSHIP TRUSTEES

RESOLUTION NO. 2025.9

A RESOLUTION TO FILE A NOTICE OF INTERVENTION TO THE OHIO POWER SITING BOARD (OPSB) PURSUANT TO OHIO ADMINISTRATIVE CODE 4906-2-12.

WHEREAS, Crossroads Solar I, LLC has filed an application with the Ohio Power Siting Board for consideration of the Crossroads Solar Grazing Center, Case No. 25-0142-EL-BGN, a solar field project that is partially located in Cardington Township;

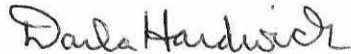
WHEREAS, Cardington Township has an automatic right of intervention but is required under Ohio Administrative Code 4906-2-12(A)(1) to notify the OPSB of their intentions within 30 days of being served with a copy of the application by filing a notice of intervention containing certain information;

WHEREAS, the Cardington Township Trustees feel that intervention is in the best interest of Cardington Township to protect the health, safety, and beauty of Cardington Township;

NOW THEREFORE, BE IT ORDAINED BY THE CARDINGTON TOWNSHIP BOARD OF TRUSTEES THAT:

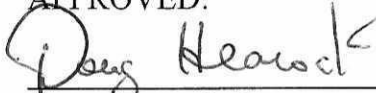
1. In accord with O.A.C. 4906-2-12, Cardington Township will have prepared by the Morrow County Prosecutor a Notice of Intervention.

Date of Passage: September 29, 2025



Darla Hardwick, Township Fiscal Officer

APPROVED:



Doug Heacock, Trustee



Dan Green, Trustee



Michael Patterson, Trustee

Prepared By:

Andrew Wick
Morrow County Prosecuting Attorney
60 E. High Street
Mt. Gilead, OH 43338